

**Minutes of the Proceedings of the  
SEATTLE INDIAN SERVICES COMMISSION**

**September 16, 2008**

**CALL TO ORDER**

**The Council of the Seattle Indian Services Commission met in the Council Room in the Pearl Warren Building in Seattle, Washington on Tuesday, September 16, 2008, pursuant to the provisions of the Council Charter. The meeting was called to order at 5:35 p.m. with Chairman Walz presiding.**

<i>The following members answered Roll Call: Chairman - Walz, Treasurer - McCaffery, Council Member - Abada, Council Member - Hanson, Council Member - Price. A quorum was present.</i>				
Name	Agency	Present	Phone	Absent
<b>Chairman – Rosalee Walz</b>	<b>SIHB</b>	X		
<b>Vice Chairman - Jacqueline Swanson</b>	<b>UIATF</b>			X
<b>Secretary - Les Liggins</b>	<b>SIC</b>	X		
<b>Treasurer - Augustine McCaffery</b>	<b>UIATF</b>		X	
<b>Andrina Abada</b>	<b>AIWSL</b>	X		
<b>Howard Hanson</b>	<b>SIHB</b>		X	
<b>Iris Friday</b>	<b>AIWSL</b>			X
<b>Jim Price</b>	<b>SIC</b>	X		
<b>Total</b>		4	2	2
<i>Council Member Liggins joined the Council at 6:30.</i>				
<b>Staff/Public Present:(2)</b>				
<b>Michael Marshall, Executive Director</b>	<b>SISC</b>	X		
<b>Carol Pelozza, Assistant Director</b>	<b>SISC</b>	X		

**AGENDA ITEMS:**

**1. Approval of Agenda – Ms. Walz asked if there were any revisions to the agenda. Mr. Hanson asked for clarification on the Common Space Tour. Ms. Walz explained the purpose of the tour to him. Ms. Walz requested a motion be made to approve the Agenda.**

**Mr. Hanson made a motion to approve the Agenda seconded by Ms. McCaffery. In a roll call vote, WALZ, MCCAFFERY, ABADA, HANSON, and PRICE voted aye. The motion carried 5-0.**

**2. Approval of Minutes – Ms. Walz asked if there were any corrections or additions to the minutes. Mr. Hanson asked for clarification on the Talaris Center for the Board Retreat. Ms. Walz & Mr. Marshall explained the Talaris Center to Mr. Hanson. There being no corrections or additions to the minutes of June 17<sup>th</sup> Ms. Walz requested a motion be made to approve the minutes of June 17th.**

**Mr. Price made a motion to approve the minutes of June 17th, 2008, seconded by Mr. Hansen.**

**In a roll call vote, WALZ, MCCAFFERY, ABADA, HANSON, and PRICE voted aye. The motion carried 5-0.**

**3. Executive Director’s Report.**

**1. Financial Reports**

<b>OPERATING ACCOUNT-APPROVED DISBURSEMENTS</b>
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<b>MONTH-CLAIMS</b>	<b>CHECK NUMBERS</b>	<b>AMOUNT</b>
<b>July – June 2008</b>	<b>14810 thru 15322</b>	<b>\$1,172,290.17</b>
July 2008	15323 thru 15385	\$190,462.76
August	15386 thru 15420	\$109,530.21

<b>SISC PAYROLL ACCOUNT-APPROVED DISBURSEMENTS</b>		
<b>July – June 2008</b>	<b>7838 thru 7964</b>	<b>\$243,737.47</b>
July 2008	7965 thru 7974	\$20,154.85
August 2008	7975 thru 7983	\$19,255.97

<b>TRADITIONS &amp; BEYOND- APPROVED DISBURSEMENTS</b>		
<b>July 2007 – June 2008</b>	<b>4552 thru 4568</b>	<b>\$10,525.15</b>
<b>July 2008</b>	4569 thru 4571	\$875.48
August 2008	4572 thru 4576	\$5,234.19

**Financial Reports –Ms. Walz reiterated that the financial detail information is available to all Commissioners any time they wish to peruse it.**

***Operating Account:***

**June 34 checks 15289 to 15322 for a total of \$41,870.35 in claims were paid  
 July 63 checks 15323 to 15385 for a total of \$190,462.76 in claims were paid.  
 August 35 checks 15386 to 15420 for a total of \$109,530.21 in claims were paid.**

***Payroll Account:***

**June 10 checks from 7955 to 7964 for a total of \$20,345.24 in claims were paid.  
 July 10 checks from 7965 to 7974 for a total of \$20,154.85 in claims were paid.  
 August 9 checks from 7975 to 7983 for a total of \$19,255.97 in claims were paid.**

***Traditions & Beyond:***

**June 0 check no checks were written against this account this month.  
 July 3 checks from 4569 to 4571 for a total of \$875.48 in claims were paid  
 August 5 checks from 4572 to 4576 for a total of \$5,234.19 in claims were paid.**

**Leschi - the water & sewer costs have gone up again tenants have been asked to check for leaks. The SIHB hired a plumber to inspect for leaks in there area. The upper parking lot is in need of repaving. The sidewalks also need to be patched.**

**Pearl Warren – the electric & gas bills are going down. TEC Mechanical continues to work with us to regulate the HVAC system. The upper parking lot needs a channel dug into it to promote drainage. The recycling dumpster is a continuing problem, when the dumpster is emptied the driver is damaging the retaining wall. A barrier is being researched to stop this problem.**

**Graffiti on both buildings is a continuing problem.**

**Financial Reports Mr. Marshall explained the June, July & August financial reports.**

**Ms. Walz asked if there were no further questions on the financial reports and disbursements that a motion be made.**

**Mr. Price made a motion to approve the June, July & August Financial Report & Disbursements, seconded by Ms. Abada.**

**In a roll call vote, WALZ, ABADA, HANSON, and PRICE voted aye, with Ms. MCCAFFERY abstaining. *The motion carried 4-0 with 1 abstention.***

**Computer Lab – Mr. Daniel Berry is the Computer Lab Volunteer, he instructs elders on computer operation, he has a list of at least eight subjects he teaches.**

**Options Program – The summer options program had six students, check out the web site to see their work.**

**Audit** – The audit started June 30th with the Traditions & Beyond inventory.  
**Annual Budget** – The requested salary range survey information is available as a handout. Mr. Marshall went through the salary survey explaining how the information was obtained. The 2009 Annual Budget was approved in June with the request that Mr. Marshall return to the Commission with a Salary Survey. Ms. Walz requested that a motion be made to approve the 2009 Budget.  
Ms. Abada made a motion to approve the 09 Annual Budget, seconded by Ms. McCaffery.  
In a roll call vote, WALZ, ABADA, HANSON, and MCCAFFERY voted aye, PRICE voted no.  
*The motion carried 4-1.*

## **2. Funding Request**

A letter was received from Linda Hill requesting \$500 for IWASIL. Mr. Hanson asked if they received any funding from United Good Neighbors? Ms. Walz asked if there were no further questions on the request that a motion be made,.  
Mr. Price made a motion that \$500 be awarded to IWASIL, seconded by Ms. Abada.  
In a roll call vote, WALZ, MCCAFFERY ABADA, HANSON, and PRICE voted aye.  
*The motion carried 5-0.*

**3. Scholarships** – There were two requests Ms. Woodman & Ms. Deena Russo. Ms. Walz asked that a motion be made if there were no questions.  
Ms. McCaffery made a motion to award Ms. Woodman \$1,000, seconded by Mr. Hanson.  
In a roll call vote, WALZ, MCCAFFERY ABADA, HANSON, and PRICE voted aye.  
*The motion carried 5-0.*  
Ms. McCaffery made a motion to award Ms. Russo \$1,000, seconded by Ms. Abada.  
In a roll call vote, WALZ, MCCAFFERY ABADA, HANSON, and PRICE voted aye.  
*The motion carried 5-0.*

**4. NEW BUSINESS** – No new business.

## **5. OLD BUSINESS**

**1. Board Retreat** – The Council went over several dates and after much discussing, picked January 10<sup>th</sup>, 2009 for the Board Retreat to be held at the Talaris Center.

There being no further business Ms. Walz adjourned the September meeting of the SISC at 7:45pm.

Respectfully submitted - CLPelosa