

Minutes of the Proceedings of the
SEATTLE INDIAN SERVICES COMMISSION

May 20, 2008

CALL TO ORDER

The Council of the Seattle Indian Services Commission met in the Council Room in the Pearl Warren Building in Seattle, Washington on Tuesday, May 20, 2008, pursuant to the provisions of the Council Charter. The meeting was called to order at 5:40 p.m. with Chairman Walz presiding.

<i>The following members were Present: (6)</i>	
<i>Chairman-Rosalée Walz</i>	Seattle Indian Health Board
<i>Secretary - Les Liggins</i>	Seattle Indian Center
<i>Treasurer-Augustine McCaffery</i>	United Indians of All Tribes Foundation
Andrina Abada	American Indian Women's Service League
Howard Hansen	Seattle Indian Health Board
<i>Jackie Swanson</i>	United Indians of All Tribes Foundation
<i>The following members were Absent: (2)</i>	
<i>Vice-Chairman-Iris Friday</i>	American Indian Women's Service League
Jim Price	Seattle Indian Center
<i>Staff/Public Present:(2)</i>	
Michael Marshall	SISC Staff
Carol Peloza	SISC Staff

AGENDA ITEMS:

1. Approval of Agenda – Ms. Walz asked if there were any revisions to the agenda, the agenda was revised under OLD BUSINESS, as follows – Proposed was added before Charter & Rules & Regulation Revisions.

5. OLD BUSINESS

- a. **Proposed** Charter Revision – Vote - *action item*
- b. **Proposed** Rules & Regulations – Vote - *action item*

Ms. Walz requested a motion be made to approve the Agenda as revised. Ms. McCaffery made a motion to approve the Agenda as revised seconded by Ms. Swanson, by unanimous consent the Revised Agenda was adopted.

2 Approval of Minutes – Ms. Walz asked if there were any corrections or additions to the minutes. The following corrections were made to the Minutes of March 18th -

Page one CORRECTION – AGENDA Item Number 2. insert - Proposed before Charter Revision. Item Number 3. DELETION - I from NASIAA – NASAA

Page two – Item 3. DELETION - I from NASIAA – NASAA.

Page three – CORRECTION - City Audit change the spelling from sited to cited.

There being no further corrections or deletions, Ms. Walz requested a motion be made to approve the minutes of March 18th as corrected. Ms. McCaffery made a motion to approve the minutes of March 18th, 2008 as corrected, seconded by Mr. Hansen, the motion to approve the corrected minutes of March 18th; passed with Ms. Abada abstaining.

3. Executive Director's Report.

a. Financial Reports

OPERATING ACCOUNT-APPROVED DISBURSEMENTS		
MONTH-CLAIMS	CHECK NUMBERS	AMOUNT
July – December 2007	14810 thru 15090	\$625,527.64
January 2008	15091 thru 15127	\$101,857.68
February 2008	15128 thru 15167	\$111,684.31

March 2008	15168 thru 15213	\$116,137.90
April 2008	15214 thru 15251	\$77,435.01

SISC PAYROLL ACCOUNT-APPROVED DISBURSEMENTS		
July - December 2007	7838 thru 7903	\$121,101.15
January 2008	7904 thru 7914	\$19,906.50
February 2008	7915 thru 7924	\$19,099.02
March 2008	7925 thru 7934	\$19,463.77
April 2008	7935 thru 7944	\$21,293.73

TRADITIONS & BEYOND- APPROVED DISBURSEMENTS		
July - December 2007	4552 thru 4559	\$2,010.00
January 2008	0	0
February 2008	4561 thru 4562	\$6,000.00
March 2008	4560	\$48.72
April 2008	4563 thru 4567	\$1,841.43

a. Financial Reports

Operating Account:

March 46 checks 15168 to 15213 for a total of \$116,137.90 in claims were paid.

April 38 checks 15214 to 15251 for a total of \$77,435.01 in claims were paid

Payroll Account:

March 10 checks 7925 to 7934 for a total of \$19,463.77 in claims were paid.

April 10 checks 7935 to 7944 for a total of \$21,293.73 in claims were paid.

Traditions & Beyond:

March 1 check - 4560 for a total of \$48.72 in claims were paid.

April 5 checks - 4563 thru 4567 for a total of \$1,841.43 in claims were paid.

The information detail is available on file for all accounts.

Building Costs

Leschi - the water & sewer costs have gone up.

Landscaping work is ongoing; grass is being replaced with bark.

Pearl Warren – the electric & gas bills are still up as a result of the HVAC system.

Garbage is being left on the property after hours.

Landscaping – groundcover will be used to replace grass in some areas.

Graffiti on both buildings is a problem;

This year the Commission will have two audits so the expense will double for this year, our regular audit will take place in July followed by the State Audit.

Mr. Daniel Berry is our volunteer assistant in the Computer Lab for the Elders.

Financial Reports Ms. Walz asked if there were no further questions on the March & April financial reports and disbursements, that a motion be made, Ms. Abada made a motion to approve the March Financial Report & Disbursements, seconded by Ms. Swanson, the motion to approve the March Financial Reports & Disbursements passed with unanimous consent. Ms. McCaffery made a motion to approve the April Financial Report & Disbursements, seconded by Ms. Abada, the motion to approve the April Financial Reports & Disbursements passed with unanimous consent.

b. SISC Web Site – Mr. Marshall explained the changes he is making to the Web site and informed the Council that events that were a week out would not be posted.

c. Economic Interest Statements – Mr. Marshall informed the Council of the requirement to get our statements into the City.

Scholarship Requests – There were no requests.

4. **NEW BUSINESS**

a. Inventory - Mr. Marshall explained the changes that Mr. Miller from Accountemps suggested be made to our inventory lists. The current inventory lists would be changed to nine lists and the current inventory would be moved onto one of the nine lists. New inventory items having a cost of under ten dollars would no longer be assigned a separate inventory number but would be counted in a group i.e. 10 red whatever.

Ms. Walz asked if there were any questions there being no questions Ms. Walz requested a motion to approve the revised inventory system as presented, so moved by Mr. Liggins, seconded by Ms. Abada, the motion to approve the revised system for inventory was approved unanimously.

b. Elections – Ms. Walz opened the floor for nominations and turned the Election of Officers over to Mr. Marshall.

Nominations for Chair – Ms. McCaffery nominated Ms. Walz for Chair, the nomination was seconded by Mr. Liggins, there being no further nominations for Chair Ms. Walz was elected by acclamation. Mr. Marshall turned the floor back to Ms. Walz.

Nominations for Vice-Chair – Ms. McCaffery nominated Ms. Swanson for Vice-Chair, the nomination was seconded by Ms. Abada, there being no further nominations for Vice-Chair Ms. Swanson was elected by acclamation.

Nominations for Treasurer – Mr. Liggins nominated Ms. McCaffery for Treasurer, the nomination was seconded by Ms. Abada, there being no further nominations for Treasurer Ms. McCaffery was elected by acclamation.

Nominations for Secretary – Ms. McCaffery nominated Mr. Liggins for Secretary, the nomination was seconded by Ms. Abada, there being no further nominations for Secretary Mr. Liggins was elected by acclamation.

c. Annual Budget (draft) - Mr. Marshall went over the draft budget page by page answering questions on maintenance costs, bond payments, vacation(100%) and sick leave(25%) liabilities, cost of living increase(4.2%) , The vote on the budget will be at the June meeting.

5. OLD BUSINESS

a. Proposed Charter Revision - - The Proposed Charter revisions are as follows – Article VII COUNCIL – Section 1. Council Composition

Item #2 has been deleted the section pertaining to alternates has been stricken.

Section 3. Council Concurrence and Quorum Defined

1st paragraph, “provided that at least five Council members are in attendance at the time the vote is counted” has been stricken.

2nd paragraph, “whether” and “or vacant” has been stricken. These two changes allows the Commission to meet with a majority of filled positions.

Article IX Meetings – Section 2. Open Public Meetings

Last sentence “not” has been stricken allowing for voting by telephone or computer conferencing.

Ms. Swanson went into detail on the need for the changes to the Charter, she cited the continued increase in gas prices, the ability of our agency to telecommunicate by telephone and/or computer conferencing, etc. she reiterated her support for this resolution. Ms. Walz requested a motion be made to approve the proposed Charter Revisions, so moved by Ms. Swanson, seconded by Mr. Liggins, the motion to approve the Proposed Charter Revisions was approved by unanimous consent.

b. Proposed Rules & Regulations – Section 2 Vacancies - second page – 5th sentence two(2) calendar months has been stricken, Section 4. Quorum the following sentence has been added, Unless, at the time of the meeting, there exists two or more vacancies on the Council, then a majority of those Council seats that are filled will constitute a quorum. Page three A. Chairperson - the following sentence has been added, The Chairperson may delegate those elements of the Chairperson’s responsibility to the senior staff person (Exwecutive Director) employed by the Council, if the Council deems that delegattion appropriate. C. **Secretary** - the following sentence has been added, The Secretary may delegate those elements of the Secretary’s responsibility to the senior staff person (Executive Director) employed by the Council, if the Council deems that delegation appropriate. D. Treasurer - the following sentence has been added, The Treasurer may delegate those elements of the Treasurer’s responsibility to the senior staff person (Executive Director) employed by the Council, if the Council deems that delegation appropriate.

In the event that the Chairperson, Secretary, or Treasurer chooses to delegate Any responsibilities to the senior staff person such delegation shall be reflected in the job description of the senior staff person.

Page three - Section 8 Leschi Center Committee has been stricken. ARTICLE II Meetings – 4:00Pm has been changed to 5:30pm 611 has been changed to 606. Ms. Walz requested a motion be made to approve the Proposed Rules & Regulations Revisions, so moved by Ms. Abada, seconded by Mr. Liggins, the motion to approve the Proposed Rules & Regulations Revisions was approved by unanimous consent. Mr. Marshall was informed to present Resolution 12008 to the Mayor’s office for his approval.

c. Board Retreat – the Council will determine what dates they available for a retreat to discuss the future of the Commission, next steps, etc.

Ms. Swanson made available the article on Whaling “Whaling decision not other’s business” by Judith Pine dated May 19th, 2008 Seattle Post Intelligencer.

There being no further business Ms. Walz adjourned the May meeting of the SISC at 7:30pm.

Respectfully submitted - CLPeloz