

Minutes of the Proceedings of the
SEATTLE INDIAN SERVICES COMMISSION

March 18, 2008

As Corrected

CALL TO ORDER

The Council of the Seattle Indian Services Commission met in the Council Room in the Pearl Warren Building in Seattle, Washington on Tuesday, March 18, 2008, pursuant to the provisions of the Council Charter. The meeting was called to order at 6:05 p.m. with Chairman Walz presiding.

<i>The following members were Present: (5)</i>	
Chairman-Rosalee Walz	Seattle Indian Health Board
Vice-Chairman-Iris Friday	American Indian Women's Service League
Howard Hansen	Seattle Indian Health Board
Secretary - Les Liggins	Seattle Indian Center
Treasurer-Augustine McCaffery	United Indians of All Tribes Foundation
<i>The following members were Absent: (3)</i>	
Jim Price 4-15 1 st meeting	Seattle Indian Center
Andrina Abada	American Indian Women's Service League
Jackie Swanson	United Indians of All Tribes Foundation
Staff/Public Present:()	
Michael Marshall	SISC Staff
Carol Peloza	SISC Staff
Victorine Joyner	SIC Staff
Lillian McDowell	Watson & McDonell
Alistair Cerretti	Watson & McDonell
Jennifer Chan	PDA Coordinator City of Seattle
Leslie A. Caromile	NASIAA
Jonathon S. Tomhave	NASIAA

AGENDA ITEMS:

1. **Approval of Agenda** – Ms. Walz asked if there were any revisions to the agenda, the agenda was revised as follows –

1. Approval of Agenda
2. Proposed Charter Revision
3. NASIAA
4. Audit
5. Approval of Minutes
6. Executive Director's Report

Ms. Walz requested a motion be made to approve the Agenda as revised. Mr. Hansen made a motion to approve the Agenda as revised seconded by Mr. Liggins, by unanimous consent the Revised Agenda was adopted.

2. **Proposed Charter Revision** - The Charter has been revised –

Article VII **COUNCIL** – Section 1. **Council Composition**

Item #2 has been deleted the section pertaining to alternates has been stricken.

Section 3. Council Concurrence and Quorum Defined

1st paragraph, "provided that at least five Council members are in attendance at the time the vote is counted" has been stricken.

2nd paragraph, "whether" and "or vacant" has been stricken. These two changes allows the Commission to meet with a majority of filled positions

Article IX Meetings – Section 2. Open Public Meetings

Last sentence "not" has been stricken allowing for voting by telephone or computer conferencing. The Proposed Charter Revisions will be voted on at the April meeting of the Council, Mr. Marshall

requested that any further changes be given to him prior to meeting, if no additional changes are made the vote will be set for April 15th.

3. **NASAA** –Ms. Caromile & Mr. Tomhave gave a presentation on the 7th Annual Symposium of Native Scholarship at the University of Washington, they explained what the funds they requested would be used for, and invited everyone to attend. Mr. Liggins made a motion to approve \$1,000 for NASIAA, Ms. Friday seconded the motion, and the motion to approve \$1,000 for NASIAA passed with unanimous consent.

4. **Audit** – Mr. Marshall gave the Commissioners a copy of the audit ended June 30, 2007 & 2006. Ms. McDonell presented the audit and gave a brief explanation of the Management Letter of the new Auditing Standards; a copy of the letter explaining the new audit standards was given to the Commissioners along with a copy of Balance Sheet Prev Year Comparison so that the Commissioners could see what the figures entailed. Ms. McDonell asked if the Commissioners had any questions, there being no questions Ms. Walz requested a motion to accept the audit. Ms. McCaffery made a motion to accept the audit, Mr. Liggins seconded the motion, and the motion to accept the audit was passed with unanimous consent.

5. **Approval of Minutes** – Ms. Walz asked if there were any corrections or additions to the minutes. The following corrections were made to the Minutes of February 19th, Page 2 - first sentence change Ms. to Mr., Financial Reports change to total, item 4 New Business, change the spelling of Commission to Commission, change the spelling of most to almost in that same sentence, change auditor firm to audit firm. Ms. Walz requested a motion be made to approve the minutes of February 19th as corrected. Ms. Friday made a motion to approve the minutes of February 19, 2008 as corrected, seconded by Mr. Hansen, the motion to approve the corrected minutes of February 19th passed with unanimous consent.

6. **Executive Director's Report.**

a. **Financial Reports**

OPERATING ACCOUNT-APPROVED DISBURSEMENTS		
MONTH-CLAIMS	CHECK NUMBERS	AMOUNT
July – December 2007	14810 thru 15090	\$625,527.64
January 2008	15091 thru 15127	\$101,857.68
February 2008	15128 thru 15167	\$111,684.31

SISC PAYROLL ACCOUNT-APPROVED DISBURSEMENTS		
MONTH-CLAIMS	CHECK NUMBERS	AMOUNT
July - December 2007	7838 thru 7903	\$121,101.15
January 2008	7904 thru 7914	\$19,906.50
February 2008	7915 - 7924	\$19,099.02

TRADITIONS & BEYOND- APPROVED DISBURSEMENTS		
MONTH-CLAIMS	CHECK NUMBERS	AMOUNT
July - December 2007	4552 thru 4559	\$2,010.00
January 2008	0	0
February 2008	4561 thru 4562	\$6,000.00

Financial Reports – *Operating Account* - February 40 checks 15128 to 15167 for a total of \$111,684.31 in claims were paid. *Payroll Account* - February 10 checks 7915 to 7924 for a total of \$19,099.02 in claims were paid. \$19,906.50 *Traditions & Beyond* checks 4561 - 4562 for \$6,025.00 in claims were paid.

Building Costs – Leschi - the water & sewer costs have gone down, no leaks were reported to staff. Pearl Warren – the electric & gas bills are still up as a result of the HVAC system, we are still working on trying to get it regulated. Graffiti on both buildings continues to be a problem; Pearl Warren has had to be painted for different times this year alone.

Ms. Walz asked if there were any questions on the financial reports & disbursements, Howard requested that the date be corrected from February 09 to February 08, Ms. Walz requested a motion to approve the financial reports & disbursements as submitted.

Seattle Indian Center legal Fees - Mr. Liggins brought up the \$6,523.59 the Indian Center owes the Commission in legal fees. The issue of the Seattle Indian Center legal fees was discussed, a motion to waive one-half of the legal fees and allow the rest to be paid in monthly installments was made by Mr. Hansen, Ms.

Friday seconded the motion to waive one-half of the fees and allow installment payments, the motion was approved with Mr. Liggins abstaining.

Financial Reports Ms. Walz asked if there were no further questions on the financial reports and disbursements that a motion be made, Ms. McCaffery made a motion to approve the February Financial Report & Disbursements, with the date correction, seconded by Mr. Liggins, the motion to approve the February Financial Reports & Disbursements as corrected passed with unanimous consent.

Computer Lab – Mr. Marshall informed the Commissioners that a grant had been submitted to the City to upgrade our computers. He also informed the Commissioners that we have a high number of elders using our lab on a daily basis from 9:30 to 3:00.

Account Temps – we are working with account temps to find someone to assist us with our books.

City Audit - Mr. Marshall explained the City Audit to the Commissioners; items that needed to be watched were attendance, compliance with our own rules & regulations, account names, change account to read debt service reserve. The earthquake bid was brought up again, the City's Auditor's position on Mr. Richards, Mr. Liggins & Mr. Marshall differs from our legal opinion, the code is cited out of context and the yearly filing of the economic interest statements brings us in compliance.

Scholarship Requests – There were no requests.

There being no further business Ms. Walz adjourned the March meeting of the SISC at 7:25pm.

Respectfully submitted - CLPelosa