

SEATTLE INDIAN SERVICES COMMISSION
MINUTES OF THE MEETING

April 18th, 2006

Ms. Rosalee Walz – Chairman at 5:45pm, called the Tuesday, April 18th meeting of the Seattle Indian Services Commission to order. Ms. Walz welcomed Ms. Juarez to the Board and requested everyone introduce himself or herself she indicated that Mr. Hansen, the new representative for the Seattle Indian Health Board was assumed to be stuck in traffic as well as Ms. McCaffery.

Present were:

Andrina Abada, Commissioner
Howard Hansen, Commissioner
Carla Jones, Commissioner
Debora Juarez, Commissioner
Jack N. Richards, Commissioner

Chairman-Rosalee Walz, Commissioner

Absent were:

Vice-Chairman-Iris Friday, Commissioner
Treasurer-Augustine McCaffery, Commissioner

Staff/Public

J. Michael Marshall
Carol Peloza
Victorine Joyner
Lourdes Nolasco

American Indian Women's Service League 1st
Seattle Indian Health Board 5:52
Seattle Indian Center
United Indians of All Tribes Foundation
Seattle Indian Center-
Seattle Indian Health Board

American Indian Women's Service League
United Indians of All Tribes Foundation

SISC Staff
SISC Staff
Seattle Indian Center Staff
Seattle Indian Center Staff

AGENDA ITEMS:

1. Approval of Agenda – Ms. Walz requested a motion be made to approve the agenda. Ms. Abada made a motion to approve the Agenda as submitted, seconded by Ms. Juarez, the motion carried.

2. Approval of Minutes – Ms. Walz requested a motion be made to approve the minutes.

Mr. Howard Hansen arrived and was welcomed to the Commission and introduced to the Commissioners. Ms. Walz informed him where we were on the agenda.

Ms. Peloza requested that the staff of the Seattle Indian Center introduce themselves.

Ms. Walz again asked, "Are there any corrections to the minutes?"

Ms. Peloza, "For those of you that have email or that receive these by email if you had corrections I could make them before the meeting."

Ms. Jones informed the staff that she is unable to open her attachments and it was decided to send her the attachments open.

Ms. Jones had the following corrections to the February 21st minutes:

1) She would like it added that she had been asked why she had written a letter instead of calling the Commission staff and her response.

2) Ms. Jones requested that clarification on her redheaded stepchild comment be added. 3) Ms. Jones requested that the information on again video taping the minutes be added.

4) Ms. Jones would like the sentence removed that stated that the daycare was unsanitary. It was the recollection of Commissioners and staff that the comment had been made at the February 21st meeting.

5) Ms. Jones was unclear when the cleaning crew went in and cleaned the daycare and also was unclear on when the children had been removed from the one area, but was of the understanding that it had been after the Commission had received her letter so her letter had been effective. The Commission staff had gone over and observed the daycare situation after receiving a call from the Indian Center, which was prior to receiving Ms. Jones letter.

Mr. Richards wanted the years of car exhaust corrected it was not 21 years of car exhaust as we have only been there since 1988.

Mr. Richards would like it noted that Seattle Indian Services Commission staff does not attend meetings of the Seattle Indian Center.

Ms. Walz wanted the Commissioners to keep in mind that we are trying to remember the minutes of the meeting, agreeing with what is said is a different matter. You may not agree with a comment but if it was said it can be in the minutes.

Ms. Walz asked if there were any other corrections to the minutes. Mr. Richards made a comment that the statement the Indian Center is technically responsible for the damage looks like the Commission is pointing fingers.

Ms. Walz asked Ms. Peloza if she was clear on the changes that Ms. Jones & Mr. Richards wanted and how they would be adjusted. Ms. Walz requested that the matter of the minutes be tabled until the next meeting of the Commission when the adjusted minutes would be presented.

3. Executive Director's Report.

Financial Reports

MONTH-CLAIMS	CHECK NUMBERS	OPERATING ACCOUNT \$
JULY-05	13539 TO 13609	150,577.99
AUGUST-05	13610 TO 13673	108,779.08
SEPTEMBER-05	13674 TO 13719	91,641.41
OCTOBER-05	13720 TO 13771	96,730.94
NOVEMBER-05	13772 TO 13830	88,368.09
DECEMBER-05	13831 TO 13881	85,421.56
JANUARY-06	13882 TO 13945	91,797.22
FEBRUARY-06	13946 TO 13995	87,472.86
MARCH-06	13996 TO 14052	95,422.77

Mr. Marshall asked if there were any questions regarding the financial report. Ms. Juarez asked if the financials were gone over at each meeting? Ms. Walz requested that time be set aside to walk through the financials at the next meeting. Mr. Marshall explained that there was a big bump in maintenance expenses due to the roof, and that the roof would be capitalized. Ms. Juarez asked who manages the money on the debt service account, what investment house. Mr. Marshall informed her that there were two trustees one for the Leschi Center and one for Pearl Warren Building, all the reserves that are required are with them and the debt service accounts are with them we make a payment every month even though it gets paid semi-annually. Ms. Juarez asked were the money was invested. Mr. Marshall informed her it was all in Federal instruments, it is done by a letter of direction. Mr. Marshall explained in what the Commission was allowed to invest.

Mr. Hansen asked on what the budget was based, was it on years gone by and an averaging situation and then a projection? Mr. Marshall informed him that was how it was done. Mr. Hansen then asked if a percentage was added to that. Mr. Marshall explained to the Commissioners how the amount would be arrived at. He also explained that the operating expenses were passed on to the Indian Center and Health Board on a formula basis, which is adjusted at the end of every fiscal year. Ms. Jones had a question on what the cost would be to rent the hall out on weekends. Ms. Jones was informed that the rates were, \$165-Monday through Thursday, \$200-Friday, \$250-Saturday & Sunday. Ms. Walz requested a motion to approve the financial reports as submitted. A motion to approve the February & March financial reports as presented was so moved by Ms. Abada and seconded by Ms. Jones, the motion carried.

Scholarship Request – Three scholarship requests were submitted for \$1,000 apiece. Ms. Abada of The Scholarship Committee would like the scholarship form redone to capture more information. Ms. Abada asked if the funds were available if they were approved. Ms. Peloza explained all the outstanding repairs that needed to be done on both buildings, which totaled in excess of \$51,000+. Mr. Hansen requested an explanation on how someone was selected to receive a scholarship, was it based on need, on grade, on political affiliation with a school it isn't like picking a U Dub or Seattle University. Mr. Hansen was informed it was as simple as their ability to download the form off the Commissions web page and fill out the paperwork. Mr. Hansen asked if we had twenty candidates what then would be the criteria. Mr. Hansen was informed that it would be based on standing, i.e., grades, need, possibly previous awards from the Commission, was the paper legible and filled out and also the availability of funds. Ms. Abada made the motion that Mr. Garner, & Ms. Jiminez be awarded \$1,000 pending available funds and that Ms. Morrison be requested to submit further information. The motion was seconded by Mr. Richards, the motion carried with Mr. Hansen abstaining.

Funding Requests – There were no current requests.

SIHB Purchase of the Pearl Warren Building- Talks are still underway, and we now have the schedule for defeasing the bonds. The amount looked promising the total amount required is 5.2 million with the purchase price in the 7.5 million range.

Building Policies & Issues – Mr. Marshall informed the Board that he still had not heard from either the Seattle Indian Center or the Seattle Indian Health Board on their smoking policy or the list of programs that each agency offers nor have we received their certificates of insurance. The SIC has also not responded to the Motor home issue.

Seattle Indian Center Day Care Issues – Mr. Marshall informed the Board that all of the issues raised have been dealt with, with the exception of some concrete and draining issues near the food bank, which are scheduled to be dealt with in the next three weeks. Total costs for the work to date are in excess of \$50,000.

Mr. Richards had questions concerning the Building policy issues. Mr. Marshall informed him that neither agency had responded to the requests for information.

Pearl Warren Building & Leschi Center Issues – Both properties had a severe bug infestation, which resulted in increased landscaping costs as all the trees had to be trimmed and some of them removed.

Leschi Center had a boiler problem that did not pass City inspection and also increased costs due to the Indian Center repairs. Plumbing repairs were started as the water bill was exceeding \$1,800 a month.

Pending Leschi Center Outside three corners, and the deck repair and refinishing should be finished within the next two to three weeks pending the meeting with the Construction company to clarify and approve the bids, most of it has been done or is in the process of being done. The window replacement was originally bid at \$14,000+ a second company has bid but did not bid the whole project, so it will be open for bid once the Leschi enter repairs are complete.

Pearl Warren Building Window repair and roof leaks.

Pending Pearl Warren Building Window caulking, water damage repair and thermal pane replacement.

Seattle Indian Center rent issues Mr. Marshall had received a handwritten note from Camille asking that the February late fees be waived but not any of the other late fees or interest that had been previously mentioned as a possibility. The rent has not been paid, we have received a partial payment but had not been told when we would receive the balance. Ms. Jones was of the understanding that we had made arrangements with Medhut. Ms. Jones was informed that he had made arrangements for February but not March. Ms. Jones and Mr. Richards indicated that the late rent was due to the decreased enrollment in the Daycare.

Small Works Roster The revised small works roster was submitted, after explanation of the new companies Ms. Walz requested a motion be made to approve the roster, The motion was made by Ms. Abada, seconded by Ms. Jones, the motion carried.

Revised Annual Budget Mr. Marshall explained the changes in the Budget, insurance, security on the Pearl Warren changed to elevators, the Commission's combined phone and internet fees. The new members were informed that the budget ends June 30th. Ms. Jones asked what the Community Technology Coordinator was? Ms. Peloza informed her that this person is the one that keeps our computers running for the Huchoosedah After School Program that is using our Apple networked computers. The Options Incentives are down, some of the items are small like the postage, etc. Ms. Walz requested a motion to approve the budget, so moved by Ms. Abada seconded by Ms. Jones the motion passed. The draft for FY07 should be available by the next meeting it may be handed out at the meeting instead of being mailed.

3. NEW BUSINESS

No New Business.

4. OLD BUSINESS

No Old Business.

Ms. Juarez asked if the handbook needed to be returned? Ms. Peloza informed her that it was for their information. The Charter section included two copies one was a digital copy that was the one that was to be used to mark up.

Ms. Walz adjourned the April 18th Board meeting of the Seattle Indian Services Commission at 7:15pm.

Respectfully submitted: Carol Peloza, Assistant Director

