

# SEATTLE INDIAN SERVICES COMMISSION

## MINUTES OF THE MEETING

March 15<sup>th</sup>, 2005

Mr. Marty Bluewater - Chairman at 5:25pm, called the Tuesday, March 15<sup>th</sup> meeting of the Seattle Indian Services Commission to order.

*Present were:*

Chairman-Marty Bluewater, Commissioner	United Indians of All Tribes Foundation
Secretary-Lillian Chappell, Commissioner	American Indian Women's Service League
Augustine McCaffery, Commissioner	United Indians of All Tribes Foundation -5:25
Jack N. Richards, Commissioner	Seattle Indian Center
Vice-chair-Rosalee Walz, Commissioner	Seattle Indian Health Board

*Absent were:*

Vacancy	Seattle Indian Health Board
Shaun Dale, Commissioner	Seattle Indian Center
Iris Friday, Commissioner	American Indian Women's Service League-called

*Staff/Public*

Michael Marshall	SISC Executive Director
Carol Pelosa	SISC Staff
Barbara Gangwer	PDA Coordinator
Andrina Abada	American Indian Women's Service League
Dallas Ferntree	Elders Nutrition Program

## AGENDA ITEMS:

**1. Approval of Minutes** – The minutes of the November 16th, 2004 SISC Board meeting were discussed. Mr. Bluewater requested a motion be made to approve the minutes. The motion was so moved by Ms. Walz and seconded by Ms. Chappell, the motion carried.

**2. Executive Director's Report**

Financial Reports

MONTH-CLAIMS	CHECK NUMBERS	OPERATING ACCOUNT \$
JULY-04	12848 TO 12929	\$103,428.04
AUGUST-04	12930 TO 12966	\$129,164.77
SEPTEMBER-04	12967 TO 13019	\$ 74,385.88
OCTOBER-04	13020 TO 13085	\$104,587.44
NOVEMBER-04	13086 TO 13153	\$92,989.15
DECEMBER-04	13154 TO 13213	\$94,556.84
JANUARY-05	13214 TO 13262	\$88,321.04
FEBRUARY-05	13263 TO 13313	\$83,489.63

Mr. Marshall explained the format of the new financial report. Mr. Marshall requested input on the new format and if the Board wanted any additional information we would incorporate them into the new format. A motion to approve the reports as presented was so moved by Ms. McCaffery and seconded by Ms. Walz, the motion carried.

Audit-The audits are complete-we have the audit statements. No difficulties were found in the O'Brien Audit and the auditor commented on the improvement in the books since Ms. Pelosa took over. Mr. Christensen of John L. O'Brien and Ms. Pelosa have revised the Chart of Accounts for the Commission.

The State Audit is complete and several issues have been raised that the Board needs to address. 1) A new reporting format that links financial records with financial reporting. This has been addressed in the new financial reporting format and is evolving month to month. 2) A new Bid policy. A policy has been drafted and needs to be discussed and voted upon. 3) SISC Vendor List & Small Works Roster. Ms. Walz has volunteered to assist the SISC with acquiring the Port of Seattle's Roster and it now is in the stage of processing a format that we can use. Ms. Walz made a motion to accept the Audit, seconded by Ms. McCaffery, the motion carried.

Bid Resolution- Mr. Marshall informed the Board of the history behind the new Bid Resolution. After much discussion Mr. Bluewater requested a motion to approve, so moved by Ms. Walz, seconded by Ms. McCaffery, the motion carried.

Leschi Center Roof Bids- Three bids have been received Armstrong Roofing, Diamond Roofing and Roof-Corp. After examining each bid and discussing the costs and warranties, Ms. Walz made a motion to accept the Diamond Roofing Bid, seconded by Ms. McCaffery.

Vendor List and Small Works Roster – The list of all SISC vendors was given to the Board the list was accepted.

Scholarship Requests – There were no requests.

Funding Requests –An updated Community Support report was given to the Board. The Native American Students in Advanced Academia requested \$900 for their event. Ms. Walz made a motion to approve the request, seconded by Ms. Chappell, the motion carried. The IWASIL Boys & Girls Club had a letter that requested unspecified assistance for their upcoming tournament, as they did not request any specific amount the request was determined to be too generic and no action was taken.

### **3. NEW BUSINESS**

Resolution No. 05-01 was presented and discussed; Ms. Walz made a motion to approve the resolution, seconded by Ms. McCaffery, the motion carried.

Mr. Bluewater adjourned the March 15th Board meeting of the Seattle Indian Services Commission at 6:15 pm.

Respectfully submitted: Carol Peloza, Assistant Director